

TEACHING REGULATIONS OF THE

TWO-YEAR MASTER'S DEGREE PROGRAM IN ENGLISH LANGUAGE

DESIGN FOR THE BUILT ENVIRONMENT_DBE

CLASSE LM-12

School: Polytechnic and Basic Sciences School

Department: DiARC_Department of Architecture

Regulations in effect as of AY 2024-2025

ACRONYMS

CCD	Educational Coordination Committee
CdS	Course(s) of Study
CPDS	Joint Teachers-Students Commission
OFA	Additional Formative Obligations
SUA-CdS	Single Annual Record of the Course of Study
RDA	Didactic Regulations of the University

INDICE

Art. 1	Subject
Art. 2	Training objectives of the course
Art. 3	Professional profile and occupational outlets
Art. 4	Admission requirements and knowledge required for access to the Course of Study
Art. 5	Modalities for access to the Course of Study
Art. 6	Teaching activities and University Educational Credits
Art. 7	Articulation of teaching modalities
Art. 8	Testing of educational activities
Art. 9	Course structure and plan of studies
Art. 10	Attendance requirements
Art. 11	Propedeuticities and prior knowledge
Art. 12	Teaching calendar of the CdS
Art. 13	Criteria for the recognition of credits acquired in other Courses of Study of the same class
Art. 14	Criteria for the recognition of credits acquired in CdS of different class, in university and university-level CdS, through single courses, at telematic universities and in international CdS; criteria for the recognition of credits for extra-curricular activities
Art. 15	Criteria for enrollment in single courses of teaching activated within the Courses of Study
Art. 16	Characteristics and methods of conducting the final examination
Art. 17	Guidelines for internship and stage activities
Art. 18	Forfeiture of student status
Art. 19	Teaching duties, including supplementary teaching, guidance and tutoring activities
Art. 20	Evaluation of the quality of activities carried out
Art. 21	Final regulations
Art. 22	Publicity and entry into effect

Art. 1

Subject

1. These Regulations govern the organizational aspects of the Course of Studies in Design for the Built Environment/Design for the Built Environment (Class LM-12 - Design). The Course of Studies in Design for the Built Environment/Design for the Built Environment pertains to the Department of Architecture.

Course name in Italian: Design per l'ambiente costruito

Course name in English: Design for the Built Environment

Class: LM-12 – Design

Language in which the course is held: English

Course delivery modes: a. Conventional course of study

2. The CdS is governed by the Educational Coordination Committee (CCD), pursuant to Art. 4 of the RDA.

Collegial Management Body of the Course of Study: Educational Coordination Committee

3. The Regulations are issued in accordance with the relevant legislation in force, the Statute of the University of Naples Federico II and the University Teaching Regulations.

Art. 2

Training Objectives of the Course

The Master's Degree Course (belonging to the LM-12 degree class) in 'Design for the Built Environment' has an international character and is delivered in English.

The CdS aims to train a figure of designer who is at the center of the transformation processes of the built environment - understood as a place of relationship and interaction between spaces, uses and behaviors, material and immaterial products - able to go along with the changes of contemporary life, at individual and collective levels, in the public and private dimensions.

The CdS intends to respond to the changing conditions of the labor market by training a flexible designer figure capable of adapting to the demand for constantly evolving skills, and able to move in the different fields of design, from interior design to digital design, delving into the conceptual and process chains that allow to read the complexities of contexts, innovation of production scenarios, conditions of use and market characteristics, combining them with design activities and coordination of the phases from conception to distribution and communication. This presupposes a collaborative and multidisciplinary design approach typical of design, which makes use of multiple knowledge (cultural, technical-scientific, communication, representation, aspects of use and fruition, historical-critical), considering the social and ethical implications.

The CdS is structured in a common first year and a second year divided into two curricular tracks.

The educational offerings of the first year are organized around a core of basic teachings that weave together fields of knowledge necessary for the collaborative and multidisciplinary training typical of design and that make use of multiple knowledge (cultural, technical-scientific, communication, marketing, representation, aspects of use and fruition, historical-critical), considering their technical, social and ethical implications.

At the end of the first year of the course, students can opt for one of two curricula:

(a) Exhibit Design

(b) Digital Design.

The two *curricula* are organized around a specialized training, oriented to outline specific professional profiles, the first in the field of interior design and temporary space arrangement, the other in the field of design for the digital environment.

The 'Exhibit Design' *curriculum* aims to train specialized figures in the field of design applied to interiors, to the components and systems that define them, to the objects and artifacts that equip them, to the communication of the content and values expressed, with particular reference to the principles of living in the domestic sphere, to temporary, museum and commercial settings, to the staging of events and shows, to set design and all the objects, furnishings, structures and components capable of determining the quality and performance of space, whether they derive from industrial production or from production chains of a craft type.

The objective of the curriculum is to provide the necessary skills in the field of Interior and Exhibit design, offering students an innovative approach to the development of all project phases, from conceptual ideation to the executive control of the implementation phases of the proposed solutions, so as to be able to control and manage all the ideational and executive phases, of a cultural, communicative or commercial event, in relation to the user's time of fruition and its overall duration and to be able, therefore, to usefully insert themselves within the economic processes related to the knowledge economy.

The 'Digital Design' *curriculum* intends to train specialized figures in the field of production of digital products, services and systems, strongly addressed to innovation, in which the component of digital and communicative interaction is preeminent, who know how to dialogue with an evolved and emerging clientele, such as those related to accessibility issues, design for everyone, frontier issues of the digital industry, multimedia communication, augmented reality (IoT, makers, app development, user centred design, interaction design, A.R.).

The objective of the *curriculum* is to provide the necessary skills in the field of Digital and Interaction Design based on a user-centered approach, offering students an innovative approach addressed to the management and coordination of the design process, from concept to prototype, from testing to validation and, in particular, to the implementation of complex digital products (websites, communication platforms, desktop programs and tools, mobile applications, wearable and/or environmental interactive products).

Art. 3

Professional profile and employment opportunities

The Master's Degree in Design for the Built Environment aims to train a designer who is at the center of the transformation processes of the built environment-understood as human-designed places of relationships and living spaces-and the artifacts and product systems essential to the functioning of complex contemporary life.

Trained professional figure: Designer in the field of digital interaction and temporary space design

ISTAT codes: Artistic creators for commercial purposes (excluding fashion) - (2.5.1.4)

Function in a business context:

Master's graduates in Design for the Built Environment will be able to carry out articulated design activities, coordinating all the skills involved in the design of integrated systems and products in the field of Exhibit Design and Interaction Design, finalizing them to achieve specific objectives. Specifically, the CdL in DBE trains professionals capable of:

- control and manage the ideational and executive process of a cultural, communicative or commercial event, in relation to the time of fruition by the user and its overall duration;

- control and manage the design process aimed at the production of digital products, services and systems, strongly directed towards innovation, in which the user-centered approach, digital and communicative interaction, and the human-machine relationship are preeminent.

Skills associated with the function:

In the ISTAT list of professions, there are no definitions that allow to pertinently describe the skills and professionalism of the profiles trained within the Master's Degree in Design for the Built Environment course, which are already present in the market of intellectual and creative professions. Therefore, in addition to indicating the Professional Class as suggested in the case of mismatch with the specific characteristics of the professional profile, a series of professional skills/roles are indicated below that better clarify the professional potential of the II level graduate in this course of study. Specifically:

- skills in the field of design applied to interiors, to the components and systems that define them, to the objects and artifacts that equip them, and to the communication of the content and values expressed;
- skills in managing and coordinating the design process, from concept to prototype, from testing to validation and implementation of complex digital products such as websites, communication platforms, desktop programs and tools, mobile applications, wearable and/or environmental interactive products.

Employment opportunities:

Graduates will be able to find natural placement within:

- project, development and communication teams in the field of staging and enhancement of territorial and cultural heritage;
- manufacturing companies operating in the various fields of production of exhibition components;
- social and cultural institutions, such as museums, cultural foundations, agencies and public administrations active in cultural production;
- companies that need specialists capable of placing value, both on a physical and intangible level, on the heritage constituted by corporate identity;
- companies operating in advanced sectors of communication related to new media and new technologies;
- research, design and development teams of companies, businesses and industries operating in the areas of complex digital services and products, such as automotive, consumer electronics, entertainment industry, cultural heritage, personal services, distribution and sales, home and office automation, health care and accessibility;
- project, development and marketing teams, in business units through consumer experience management;
- product and process innovation consulting firms;
- professional communication, design and architecture firms; in large retail, telecommunications and service companies.

The DBE graduate will also be able to work as a project manager and design officer in the fields of application of digital technologies and as a freelancer and/or promoter of new businesses and innovative start-ups.

Art. 4

Admission requirements and knowledge required for admission to the Course of Study¹

Access to the Master's Degree is through the submission of a special online application and is subject to the evaluation of the previous career by a special Commission whose judgment is final. In cases of exclusion, the Commission will adequately justify the decision. It is possible to enter the Master's Degree in either the first or second semester.

Since this is a CdL delivered in English, knowledge of that language, according to the levels indicated by the University, is a prerequisite for matriculation. Knowledge of English, according to the levels indicated by the University, is a prerequisite for matriculation. A certified level of knowledge no lower than B2 of the Common Frame of Reference for Languages (CEFR) is required.

Admission to the Master's Degree Program is subject to the possession of a Bachelor's Degree in class L-04 (Industrial Design); L-03 (Figurative Arts); L-07 (Civil and Environmental Engineering); L-09 (Industrial Engineering); L-17 (Science of Architecture); L-21 (Science of Territorial, Urban, Landscape and Environmental Planning); L-23 (Building Science and Technology); L-31 (Computer Science and Technology), or a three-year university degree or diploma, or other degree awarded abroad, recognized as suitable in which those educational activities that characterize the class L04; L-03; L07; L09; L17; L21; L23; L31 have been fulfilled; or an equivalent degree having the value of a 'Bachelor's degree', 'First degree' or 'Undergraduate degree', issued by the university system in English of the duration of three or four years corresponding to at least 180 ECTS.

Admission will take place after verification of the candidate's educational background and subsequent evaluation of the curriculum and other educational or extra-educational activities carried out. The specific procedures for assessing candidates' academic preparation will be defined in the Teaching Regulations of the Master's Degree Course.

Art. 5

Modalities for accessing the course of study

1. The Educational Coordination Committee of the course normally regulates the admission criteria and any scheduling of enrollment, subject to different legal provisions².
2. Verification of personal preparation is always mandatory, and only students who meet the curricular requirements can access it.
3. According to Art. 6 of the Ministerial Decree of 16 March 2007 (Decree of Establishment of the Classes of Master's Degrees), admission to the non-cycle Master's Degree Courses envisages the verification of the possession of the curricular requirements specified in the Teaching Regulations of the Master's Degree Course, as well as the verification of the adequacy of the student's personal preparation.

By Rector's Decree no. 2360 of 16.06.2017, local programming of accesses was eliminated.

Admission to the Degree Course is therefore subject only to verification of the minimum prerequisites for access, as expressed in Art. 4.

Admission shall be granted following an examination of the applicant's educational background and a subsequent assessment of their academic transcript and any additional educational or extracurricular activities undertaken.

The specific methods for verifying candidates' knowledge and qualifications may include a requirement to submit documentation of their project-based, educational, and professional

¹ Art. 7, 13, 14 of the Teaching Regulations.

² Nationwide programmed access is governed by Law 264 of 1999 as amended and supplemented.

activities, in the form of an illustrated individual portfolio and a *curriculum vitae*. This requirement may be imposed at the discretion of the designated Evaluation Committee, based on the need for a more in-depth review of the minimum entry requirements met by the applicants. It shall, however, be mandatory for non-EU students who, despite holding a suitable qualification, require further assessment of competencies acquired within educational systems not aligned with EU standards. Additionally, Italian and EU students may also be subject to evaluation by a specially established Admissions Evaluation Committee.

For enrolling in the degree course, a minimum certified knowledge of English at level B2 is required, as indicated in Art. 4. For candidates not in possession of such certification, a Commission is set up to verify the candidates' level of knowledge of English before finalizing the matriculation procedure.

Art. 6

Teaching Activities and University Educational Credits

Each educational activity prescribed by the LSC regulations is measured in undergraduate credits (CFUs). Each CFU conventionally corresponds to 25 hours of total educational effort³ for each student and includes the hours of didactic activity for the conduct of teaching and the hours set aside for personal study or other individual-type educational activities. For the Course of Study covered by these Regulations, the hours of teaching activities for the performance of teaching for each CFU, established in relation to the type of training activity, are as follows⁴:

- Lecture or exercise: 8-10 hours per CFU;
- Seminar: 6-10 hours per CFU;
- Lab activities: 10-12 hours per CFU;

For Internship activities, one CFU corresponds to 25 hours of training commitment for each student⁵. The CFUs corresponding to each training activity are acquired by the student with the fulfillment of the methods of profit verification (examination, suitability) indicated in the Schedule related to the teaching/activity attached to these Regulations.

Art. 7

Articulation of teaching methods

Teaching activities are carried out in conventional mode⁶.

³ Secondo l'Art. 5, c. 1 del DM 270/2004 "Al credito formativo universitario corrispondono 25 ore di impegno complessivo per studente; con decreto ministeriale si possono motivatamente determinare variazioni in aumento o in diminuzione delle predette ore per singole classi, entro il limite del 20 per cento".

⁴ The number of hours takes into account the indications present in Art. 6, c. 5 of the RDA: "For each CFU, of the total 25 hours, the share to be reserved for activities for the conduct of teaching must be: a) between 5 and 10 hours for lectures and tutorials; b) between 5 and 10 hours for seminar activities; c) between 8 and 12 hours for laboratory or field activities. They are, in any case, without prejudice where training activities with a high experimental or practical content are provided, different provisions of the Law or different determinations provided by the MM.DDs."

⁵ For traineeship activities (Interministerial Decree 142/1998), subject to further specific provisions, the number of hours of work equalling 1 CFU may not be less than 25.

⁶ Please note that, according to Ministerial Decree no. 289 of 25 March 2021 (general guidelines for the three-year planning of universities 2021-2023), in Annex 4, letter A, the types of courses are as follows

(a) Conventional Study Courses. Courses of study delivered entirely in presence, or which provide - for activities other than practical and laboratory activities - a limited teaching activity delivered by telematic means, to an extent not exceeding one tenth of the total.

If necessary, the CCD decides which teachings also provide for teaching activities offered online. Some teachings may also be conducted according to seminar methods and/or involve classroom exercises.

Detailed information on how each teaching is conducted can be found in the teaching schedules.

Art. 8

Testing of training activities⁷

1. The Educational Coordination Committee, within the prescribed regulatory limits⁸, shall determine the number of examinations and other modes of profit assessment that determine the acquisition of university credits. Examinations shall be individual and may consist of written, oral, practical, graphical, term papers, interviews or combinations of these modes.
2. The testing arrangements published in the teaching schedules and the schedule of examinations will be made known to students before the start of classes on the Department's website⁹.
3. The conduct of the examinations is subject to the relevant reservation, which is made electronically. If the student has been unable to make the reservation for reasons that the Chairman of the Commission considers justified, the student may be equally admitted to the conduct of the examination, in the queue of the other booked students.
4. Prior to the examination, the Commission Chairperson shall ascertain the identity of the student, who is required to present a valid photo ID.
5. Examinations shall be graded in thirtieths, that is, by a grade of aptitudè. Examinations involving a grade in thirtieths shall be passed with the minimum grade of eighteen thirtieths; the grade of thirty thirtieths may be accompanied by honors by unanimous vote of the Board. Grading following profit verifications other than the examination shall be by a grade of proficiency.
6. Oral examination tests are public, in accordance with current security regulations. Where written tests are scheduled, the candidate has the right to view his/her paper(s) after correction.

b) Study courses with mixed modality. Courses of Study that provide - for activities other than practical and laboratory activities - a significant proportion of the educational activities delivered electronically, however not exceeding two-thirds.

c) Study courses mainly delivered by distance learning. Courses of Study provided prevalently by telematic means, to an extent exceeding two thirds (but not all) of the educational activities.

d) Study courses delivered entirely at a distance. In these courses all the educational activities are carried out electronically; the presence of the examinations and discussion of the final examinations remains unaffected.

⁷ Art. 22 of the Teaching Regulations.

⁸ According to the DD.MM. 16.3.2007, the number of examinations or profit tests for each Course of Study cannot be more than 20 (Bachelor's degrees; Art. 4, c. 2), 12 (Master's degrees; Art. 4, c. 2), 30 (five-year single-cycle degrees) or 36 (six-year single-cycle degrees; Art. 4, c. 3). Pursuant to the University Teaching Regulations, Art. 13 c. 4, for Degree Courses, "tests that constitute an assessment of suitability in relation to the activities referred to in Art. 10 c. 5 letters c), d) and e) of Ministerial Decree no. 270/2004, including the final test for obtaining the degree, are excluded from the count. For single-cycle Master's and Master's degree courses, on the other hand, pursuant to the University Teaching Regulations, Art. 14 c. 7, 'examinations that constitute an assessment of profitability in relation to the activities referred to in Art. 10 c. 5 letters d) and e) of Ministerial Decree no. 270/2004 are excluded from the calculation of examinations; the final examination for the attainment of a single-cycle Master's and Master's degree is included in the calculation of the maximum number of examinations'.

⁹ Reference is made to Art. 22 c. 8 of the RDA according to which "the Department or School shall ensure that the dates for the profit examinations are published on the portal well in advance, which cannot normally be less than 60 days before the beginning of each teaching period, and that an adequate period of time is provided for registration for the examination, which must normally be mandatory."

7. Examination committees are governed by the University Teaching Regulations¹⁰.

Art. 9

Course structure and curriculum

1. The legal duration of the Course of Study is 2 years. It is also possible to enroll on the basis of a contract according to the rules established by the University (Art. 21 University Teaching Regulations).

The student must acquire 120 CFU¹¹, attributable to the following Types of Educational Activities (TAF):

- B) characterizing: 81 CFUs
- C) related or supplementary : 14 CFUs,
- D) student's choice¹² : 6 CFU,
- E) for the final examination : 6 CFU,
- F) additional educational activities: 11 CFU.

2. The degree is awarded after acquiring 120 CFUs by passing examinations, not exceeding 12, including the final examination¹³, and the performance of other educational activities.

Unless otherwise provided in the legal system of university studies, examinations taken within the scope of characterizing and related or supplementary activities as well as within the scope of activities independently chosen by the student (TAF D) are considered for counting purposes. Examinations or profit assessments related to activities independently chosen by the student may be considered in the overall count corresponding to one unit . Excluded from the counting are those tests that constitute an assessment of suitability with regard to the activities referred to in Art. 10 paragraph 5 letters c), d) and e) of M.D. 270/2004¹⁴. Integrated teachings, consisting of two or more modules, have a single test.

¹⁰ Reference is made to Art. 22, c. 4 of the RDA according to which "the examination and other assessment commissions are appointed by the Director of the Department or by the President of the School when provided for by the Regulations of the same. It is possible to delegate this function to the Coordinator of the CCD. The commissions are composed of the President and possibly by other teachers or experts in the subject. For active teachings, the President is the holder of the teaching and in this case the commission validly deliberates even in the presence of the President alone. In other cases, the President is a teacher identified at the time of the appointment of the commission. The teachers in charge of the coordinated modules participate in the overall collegial assessment of the profit at the end of an integrated teaching and the President is identified at the time of the appointment of the commission".

¹¹ The total number of CFU for the acquisition of the relevant qualification must be understood as follows: six-year single-cycle degree, 360 CFU; five-year single-cycle degree, 300 CFU; three-year degree, 180 CFU; master's degree, 120 CFU.

¹² Corresponding to at least 12 CFU for three-year degrees and at least 8 CFU for master's degrees (Art. 4, c. 3 of Ministerial Decree 16.3.2007).

¹³ Art. 14, c. 7 of the University Teaching Regulations ('the final examination for the single-cycle Master's and Master's degree is included in the calculation of the maximum number of examinations').

¹⁴ Art. 10, c. 5 of Ministerial Decree 270/2004: "In addition to the qualifying training activities, as provided for in paragraphs 1, 2 and 3, the Courses of Study must include: a) training activities independently chosen by the student provided that they are consistent with the training project [TAF D]; b) training activities in one or more disciplinary areas similar or complementary to the basic and characterizing ones, also with regard to the contextual cultures and interdisciplinary training [TAF C]; c) training activities relating to the preparation of the final exam for the achievement of the qualification and, with reference to the degree, to the verification of knowledge of at least one foreign language in addition to Italian [TAF E]; d) training activities, not provided for in the previous letters, aimed at acquiring further

3. To acquire the CFU related to the activities of independent choice, the student has the freedom to choose among all the courses activated at the University, provided that they are consistent with the training project. This consistency is assessed by the Teaching Coordination Commission of the Degree Course. Also for the acquisition of the CFU related to the activities of independent choice, it is required to "pass the exam or other form of assessment of the profit" (Art. 5, c. 4 of the Ministerial Decree 270/2004).
4. The study plan summarizes the structure of the course by listing the planned courses divided by year of the course and possibly by curriculum. At the end of the study plan table, the prerequisites required by the Course of Study are listed. The study plan offered to students, with the indication of the scientific-disciplinary sectors and the area of affiliation, the credits, the type of teaching activity is reported in Annex 1 to these Regulations
5. Pursuant to Art. 11, c. 4-bis of Ministerial Decree 270/2004¹⁵, it is possible to obtain the qualification according to an individual study plan that also includes training activities other than those provided for by the Teaching Regulations, provided that they are consistent with the Teaching Regulations of the Course of Study of the academic year of enrollment. The individual Study Plan is approved by the CCD, which may avail itself of the investigation drawn up for this purpose by a Commission set up by the Coordinator.

Art. 10

Attendance requirements¹⁶

1. In general, attending the lectures is mandatory (with the rule of 75% attendance for laboratories and 60% for single-subject and integrated courses). At the end of the course/laboratory, the teacher issues the attendance signature to students who have acquired the right to it. To this end, teachers are required to verify the existence of the presence condition. Having obtained the attendance signature is an essential requirement for taking the relevant exam. In the event of failure to obtain the signature, the student will have to attend the course in question from scratch.

linguistic knowledge, as well as computer and telematic skills, relational skills, or in any case useful for entering the world of work, as well as training activities aimed at facilitating professional choices, through direct knowledge of the work sector to which the qualification can give access, including, in particular, training and orientation internships referred to in the decree of 25 March 1998, n. 142, of the Ministry of Labour [TAF F]; e) in the case referred to in Article 3, paragraph 5, training activities relating to internships and training placements at companies, public administrations, public or private bodies including those of the third sector, professional orders and colleges, on the basis of specific agreements".

¹⁵ Art. 10, c. 5 of Ministerial Decree. 270/2004: "In addition to the qualifying educational activities, as provided for in paragraphs 1, 2 and 3, the Study Courses shall provide for: a) educational activities autonomously chosen by the student as long as they are consistent with the training project [TAF D]; b) educational activities in one or more disciplinary fields related or complementary to the basic and characterising ones, also with regard to context cultures and interdisciplinary training [TAF C]; c) educational activities related to the preparation of the final examination for the achievement of the degree and, with reference to the degree, to the verification of the knowledge of at least one foreign language in addition to Italian [TAF E]; d) training activities, not envisaged in the previous points, aimed at acquiring additional language knowledge, as well as computer and telematic skills, relational skills, or in any case useful for integration in the world of work, as well as training activities aimed at facilitating professional choices, through direct knowledge of the work sector to which the qualification may give access, including, in particular, training and guidance courses referred to in Decree no. 142 of 25 March 1998 of the Ministry of Labour [TAF E]. 142 of the Ministry of Labour [TAF F] of 25 March 1998; e) in the case referred to in Article 3, paragraph 5, training activities relating to internships and apprenticeships in companies, public administrations, public or private entities, including those of the third sector, professional orders and colleges, on the basis of specific agreements".

¹⁶ Art. 22, c. 10 of the Teaching Regulations.

2. Exceptions to the obligation to attend single-subject and integrated courses are possible, based on a different program by the teacher: in this case, a different program may be prepared for non-attending students, the modulation of which will be indicated in the individual Teaching Sheet published on the course web page and on the docenti.unina.it website.
3. Attendance at seminar activities that award training credits is mandatory. The relevant method of verifying the profit for the awarding of CFU is the responsibility of the CCD.

Art. 11

Prerequisites and previous knowledge

1. The list of entrance (necessary to take a specific exam) and exit prerequisites is given at the end of Annex 1 and in the Teaching/Activity Sheet (Annex 2).
2. Any previous knowledge deemed necessary is indicated in the individual Teaching Sheet published on the course web page and on the docentiUniNA website.

Art. 12

Course calendar of CdS

The teaching calendar of the Degree Course of CdS is made available on the Department website well in advance of the start of the activities (Art. 21, c. 5 of the RDA).

Art. 13

Criteria for the recognition of credits acquired in other courses of study of the same class¹⁷

For students coming from Study Courses of the same Class, the Teaching Coordination Commission ensures the recognition of the CFU, when associated with activities culturally compatible with the educational path, acquired by the student at the Study Course of origin, according to the criteria set out in the following article 14. Failure to recognize university training credits must be adequately motivated. It remains understood that the share of university training credits relating to the same scientific-disciplinary sector directly recognized to the student cannot be less than 50% of those already obtained.

Art. 14

Criteria for the recognition of credits acquired in Courses of Study of different Classes, in university or university-level courses of study, through single courses, at telematic universities and in international Courses of Study¹⁸; criteria for the recognition of CFU for extra-curricular activities

The recognition of credits acquired in courses of study of different classes, in university or university-level courses of study, through single courses, at telematic universities and in international courses of study, is carried out by the CCD, on the basis of the following criteria:

- analysis of the program carried out;
- evaluation of the congruence of the scientific-disciplinary sectors and the contents of the training activities in which the student has acquired credits with the specific training objectives of the Course of Study and of the individual training activities to be recognised, pursuing in any case the aim of student mobility.

¹⁷ Art. 19 of the Teaching Regulations.

¹⁸ Art. 19 e Art. 27 c. 6 of the Teaching Regulations.

Recognition is carried out up to the amount of university training credits provided for by the teaching regulations of the Degree Course. Failure to recognize university training credits must be adequately motivated. Pursuant to Art. 5, paragraph 5-bis, of Ministerial Decree 270/2004, it is also possible to acquire training credits at other Italian universities on the basis of agreements stipulated between the institutions involved, pursuant to current legislation¹⁹.

1. Any recognition of CFU relating to exams passed as single courses may take place within the limit of 36 CFU, at the request of the interested party and following approval by the CCD. The recognition may not contribute to the reduction of the legal duration of the Course of Study, as determined by Art. 8, c. 2 of Ministerial Decree 270/2004, with the exception of students who enroll already in possession of a qualification of the same level²⁰.
2. With regard to the criteria for the recognition of CFU for extra-curricular activities, pursuant to Article 3, paragraph 2, of Ministerial Decree No. 931/2024, the following activities can be recognised, up to a maximum of 24 CFU (Article 2 of Ministerial Decree No. 931/2024):
 - knowledge and skills acquired through post-secondary level educational activities;
 - educational activities carried out within academic programs offered by public administration training institutes, as well as other knowledge and skills acquired through post-secondary training activities in whose design and implementation the University has participated;
 - achievement by the student of an Olympic or Paralympic medal, or the title of absolute world champion, absolute European champion, or absolute Italian champion in disciplines recognized by the Italian National Olympic Committee or the Italian Paralympic Committee.

Art. 15

Criteria for enrolling in single teaching courses activated within the Study Courses

Enrolment in individual courses, provided for by the University Regulations²¹, is governed by the "University Regulations for enrolment in individual courses activated within the Degree Courses"²².

Art. 16

Characteristics and methods of carrying out the final exam

Pursuant to Ministerial Decree 270/04 art. 11 paragraph 5, the final exam of the Master of Science in Design for the Built Environment consists of the presentation of a thesis developed by the student under the guidance of a supervisor and any co-supervisors. The thesis has an experimental and original character and may concern:

- the design of a product/system studied even in its prototypical aspects;
- the strategic, integrated and communicative design relating to the preparation of indoor and outdoor spaces;
- the design of digital and interactive devices;
- disciplinary advances on a theoretical and historical-critical level.

In all cases, the thesis must be developed following substantial theoretical research, appropriately highlighted in the drafting of the final thesis and during its presentation; must also include a methodological introduction, which illustrates the disciplinary foundations, the reasons and the cognitive purposes within which the research path was constructed, the experimental

¹⁹ Art. 6, c. 9 of the Teaching Regulations.

²⁰ Art. 19, c. 4 of the Teaching Regulations.

²¹ Art. 19, c. 4 of the Teaching Regulations.

²² D.R. n. 348/2021.

characteristics and the elements that constitute the candidate's original contributions. The thesis must constitute an important formative opportunity to complete the educational path. This paper is therefore an individual work that can be developed within a more articulated activity conducted in collaboration with other students. In the final results, however, the contribution of the individual candidate must be clearly recognizable.

In accordance with current legislation, the degree of Doctor of Master's Degree in DBE _ curriculum a); curriculum b) is awarded following the final exam. The final exam includes a presentation of the papers produced before the Commission. To access the final exam, the student must have passed all the exams and acquired all the CFU except those attributed to the final exam itself, equal to 6. The final exam is held in public.

In order to obtain the Master's Degree in DBE, the thesis must be written in an original manner by the student under the guidance of one or more supervisors, developed in one or more of the disciplines provided for by the regulations. All DBE professors, including substitutes and contract professors, may be supervisors. The final exam for obtaining the degree of Doctor of Master's Degree in DBE involves the preparation of a degree thesis, developed by the student in one of the disciplines provided for by the regulations. The final exam judging committees are appointed by the Coordinator of the Degree Course, delegated by the Rector or the Director of the Department, and are composed of at least 7 members chosen from among the professors and researchers, of which at least 4 must be tenured. The committees are chaired by the Director, or by the Coordinator of the Degree Course, or by a tenured professor of the first and second level.

The final exam judging committees express their vote according to evaluation criteria that take into account both the thesis product and the student's entire career.

In determining the final grade, the committee has a maximum of 5 points available, expresses the evaluation in hundredths and can unanimously award honors to the candidate who achieves the highest number of votes. In this case, the committee, at its sole discretion, can also award the dignity of publication, if the thesis papers are considered particularly original and worthy from a scientific and experimental perspective; the minimum grade for passing the final exam is sixty-six hundred and tenths.

The academic calendar must include at least three sessions for the final exams, appropriately distributed throughout the academic year, and take into account any resolutions adopted on the matter by the Academic Senate. Methods, terms and administrative procedures for the assignment and delivery of theses and for admission to the final exam for the achievement of the qualification are made known by the educational structures through the appropriate forms of advertising provided for by the RDA.

Art. 17

Guidelines for internship activities and stage

1. Students enrolled in the Degree Course may decide to carry out internships or training courses at institutions or companies affiliated with the University. Internships and internships are mandatory and contribute to the attribution of training credits for the Other training activities chosen by the student included in the study plan, as provided for by Art. 10, paragraph 5, letters d and e, of Ministerial Decree 270/2004²³.
2. The methods of implementation and the characteristics of internships and placements are regulated by the CCD with a specific regulation.

²³ Internships under letter d can be both internal and external; internships and traineeships under letter e can only be external.

3. The University of Naples Federico II, through the Departmental Internship Commission, ensures constant contact with the world of work, to offer students and graduates of the University concrete opportunities for internships and placements and to promote their professional integration. In addition, the Polytechnic and Basic Sciences School organizes meeting sessions with the world of work, in the form of Open Days and thematic Workshops.

Art. 18

Loss of student status²⁴

A student who has not taken exams for eight consecutive academic years incurs forfeiture, unless his/her contract establishes different conditions. In any case, the forfeiture must be communicated to the student by certified e-mail or other suitable means that attests to its receipt.

Art. 19

Teaching tasks, including supplementary teaching, orientation and tutoring activities

1. Professors and researchers carry out the assigned teaching load in accordance with the provisions of the University Teaching Regulations and the Regulations on teaching and student service duties of professors and researchers and on the methods for self-certification and verification of actual performance²⁵.
2. Teachers and researchers must guarantee at least two hours of reception every 15 days (or by appointment in any case granted no later than 15 days) and in any case guarantee availability via email.
3. The tutoring service has the task of orienting and assisting students throughout their studies and of removing obstacles that prevent them from deriving adequate benefit from attending courses, also through initiatives related to the needs and aptitudes of individuals.
4. The University ensures orientation, tutoring and assistance services and activities for the reception and support of students. These activities are organized by the Schools and/or Departments with the coordination of the University, as established by the RDA in article 8.

Course of Study Initiatives

The Course of Study organizes tutoring activities in a coordinated manner with its Department, the Polytechnic and Basic Sciences School and the University. These activities are intended to facilitate the integration of the individual student from the first days, helping him to identify the services he can use and the relevant referents and contacts. In mid-September, before the start of the courses, a welcoming event is held in which general information is provided on the location of the facilities and on the conduct of the lessons, in order to establish an initial direct contact with the university institutions and with colleagues.

Furthermore, supplementary teaching activities are carried out with the help of tutors, young students or doctoral students, aimed at the basic subjects of the first years and some characterizing subjects. The Course of Study also organizes specific seminars aimed at increasing the student's awareness of the educational offer and therefore favoring the definition of a cultural path in line with his inclinations.

²⁴ Art. 24, c. of the Teaching Regulations.

²⁵ D.R. n. 2482//2020.

In particular, the choice of the curriculum for the second year of the Degree Course, between the Digital Design and Exhibit Design paths, is accompanied by some meetings between students and teachers, during which the contents of the two paths are illustrated in depth, in order to increase the students' awareness of the choice.

University Initiatives

Support services are also provided by the University Center SINAPSI (www.sinapsi.unina.it), aimed at reducing the drop-out phenomenon through different levels of intervention:

- a) specialized tutoring services for students with disabilities and students with Specific Learning Disorders (SLD), aimed at facilitating the student's integration into university life. Starting from the peculiarities and needs of each student, through psychological, pedagogical-didactic and technological interventions, the services are aimed at removing 'barriers' and supporting the student throughout the entire study path;
- b) university success support services aimed at all students of the University of Naples Federico II who experience difficulty in tackling their university path and encounter, during the academic process, obstacles of various kinds, such as delays in studies, personal difficulties, doubts regarding the choice of university, problems of social exclusion, difficulties in improving their skills. In this area, activities are developed aimed at mapping the drop-out risk indicators, promoting Focus Group initiatives, Community Learning, counseling, scheduled at the request of the individual student or teachers and coordinators of the Courses of Study involved;
- c) interventions relating to the Anti-Discrimination and Culture of Differences area aimed at preventing and combating violations of human rights and abuses related to gender, sexual orientation, ethnicity, socio-economic status.

The orientation activities also benefit from the synergy with the work carried out by the Commission for the Quality of Teaching of the DiARC.

Art. 20

Evaluation of the quality of the activities carried out

1. The Teaching Coordination Commission implements all forms of evaluation of the quality of teaching activities provided for by current legislation according to the indications provided by the University Quality Assurance Office.
2. In order to guarantee the students of the Degree Course the quality of teaching and to identify the needs of students and all interested parties, the University of Naples Federico II uses the Quality Assurance (QA)²⁶ system, developed in compliance with the document "Self-evaluation, Evaluation and Accreditation of the Italian University System" of the ANVUR, using:
 - surveys on the degree of integration of graduates into the world of work and on post-graduate needs;
 - data extracted from the administration of the questionnaire for the evaluation of student satisfaction for each course included in the study plan, with questions relating to the methods of carrying out the course, the teaching material, the teaching aids, the organisation, the structures.

²⁶ The Quality Assurance system, based on a process-oriented approach and appropriately documented, is designed to identify the needs of students and all relevant stakeholders, and to translate these into requirements that the educational offering must meet.

The requirements resulting from the analysis of student satisfaction data, discussed and analysed by the Teaching Coordination Commission and the Joint Teacher-Student Commission (CPDS), are included among the input data in the service design process and/or among the quality objectives.

3. The AQ organization developed by the University implements a process of continuous improvement of the objectives and the appropriate tools to achieve them, ensuring that planning, monitoring and self-assessment processes are activated in all structures that allow for the prompt detection of problems, their adequate investigation and the setting of possible solutions.

Art. 21

Final provisions

The Department Council, upon proposal of the Teaching Coordination Commission, submits any proposals for modification and/or integration of these Regulations to the Academic Senate for examination.

Art. 22

Publicity and entry into effect

1. This Regulation enters into force the day after its publication on the University's Official Notice Board; it is also published on the University website. The same forms and methods of advertising are used for subsequent amendments and additions.
2. Annex 1 (Course Structure) and Annex 2 (Teaching/Activity Sheet) are an integral part of this Regulation.